



Network Activities Group (NAG)

No.51, Shukhinthar Street, 27-Ward, Rose Garden Housing, North Dagon Township, Yangon. Myanmar
Tel: 09-450694361~5, Fax: 01 8010233, Email: info@nagmyanmar.org, Web: www.nagmyanmar.org

REQUEST FOR PROPOSAL

Reference No: NAG/SR/082-2024

Consultancy Service for “Evaluation on Project Initiated Credit Services”

Project Title	Gulf of Mottama Project (GoMP)
Country	Myanmar
Position	Consultant for Evaluation on Project Initiated Credit Services (Preferable with a team)
Duration	Short Term – 30 Working Days
Location	Mon State (Kyaikto, Bilin, Thaton, Paung & Chaungzon Township) Bago Region (Thanatpin, Waw, & Kawa Township)
Applications closing date	21st June 2024, Friday 4:00 PM
How to apply	Submit application together with 1) Cover letter explaining why you would be a good fit for this role, 2) CV detailing relevant experience and qualifications, 3) Proposed methodology 4) Proposed budget in MMK 5) Contact details for two relevant references to procurement@nagmyanmar.org , cc nyeinchin.soe@nagmyanmar.org
Note	Only short-listed candidates will be invited for interview. Please do not send original documents as they will not be returned.

1. Project Background

The Gulf of Mottama Project is a project of the Swiss Agency for Development and Cooperation – SDC and implemented by consortium partners led by HELVETAS Myanmar, Network Activities Group (NAG), International Union of Conservation and Nature (IUCN). The Gulf of Mottama Project covers in eight townships with 60 targeted villages in Mon State and Bago Region. This project has been implemented since 2015 and is being conducted in 3 phases. As phase 1, the project was conducted from 2015 to April 2018 & Phase 2, from May 2018 to December 2021. For the phase 3, the project will be implemented from January 2022 and will continue until 2024.

The goal of the project is the unique biodiversity of the Gulf of Mottama is conserved and sustainably developed, benefiting human communities that depend on it and increasing resilience to climate change. This project will achieve the following outcomes.



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<u>Outcome 1</u>	Coastal livelihoods derived from the sustainable use of natural resources are more productive and diversified, their related value chains are developed, including opportunities for the most vulnerable women and men
<u>Outcome 2</u>	The unique biodiversity and ecosystem services of the GoM are sustainably managed, restored and conserved for future generations, and community resilience to climate change is strengthened
<u>Outcome 3</u>	Good governance of the GoM is institutionalized in a bottom-up, transparent, inclusive, and effective manner with reduced conflicts over natural resource use
<u>Outcome 4</u>	The livelihood of the communities affected by flooding are rehabilitated, and their capacities to respond to disasters and climate change are strengthened

2. Objective of the Assessment

This assignment is a part-time consultancy service to conduct evaluation on Project Initiated Credit Services through Village Revolving Funds (VRF) Mechanism, Fisher Development Associations (FDAs) & Costal Area Farmer Development Associations (CFDAs) and Vision Fund Myanmar (VFM) under Gulf of Mottama Project (GoMP). The purpose of the assignment is to assess the livelihood diversification and income opportunities of targeted beneficiaries through the project-initiated credit services.

The main objectives of the assignment are;

- To evaluate all types of project-initiated credit services on income of the beneficiary and most vulnerable household
- To assess the livelihood diversification of the targeted beneficiaries through project-initiated credit services
- To examine the effectiveness and sustainability of the project-initiated credit services

3. Key Responsibilities

The consultant will be responsible for the development of assessment design, data collection, data analysis, presentation of the findings and final report to project implementation partners.

The specific responsibilities of the consultant are:

- Initial meeting with GoMP team including project implementation partners
- Desk review on project documents, monitoring data, manual guideline, assessment reports and periodic reports.
- Submit inception report including methodology, questionnaire, tools, formats, checklists, etc.
- Conduct field data collection
- Data entry and data cleaning
- Analyse data by using relevant data analysis tools and methods
- Submit draft report and presentation
- Develop one case study each for all types of project-initiated credit services
- Report finalization addressed the feedback of project implementing partners



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4. Scope of Work

The consultant shall work closely with the GoMP Team for preparing the design, methodology, questionnaires and workplans. The consultant shall be responsible to lead the data collection and producing the quality report.

- The consultant shall be responsible to develop the assessment design.
- The assessment design shall be based on the project outcomes and output indicators.
- The data collection method shall be applied in line with the local context.
- The consultant shall submit the inception report covering methodology, sample villages, participants, assessment tools and questionnaire, workplan to GoMP team.
- The consultant shall be responsible for data analysis, produce draft report and submit to GoMP team.
- The consultant shall be responsible to present the findings of the assessment to GoMP team.
- The consultant shall submit the final report after addressing the comments and suggestions from GoMP team.
- The final report shall involve one case study for each type of project-initiated credit service

The specific coverages of the assessment are as follow:

- **Geographic focus:** 5 Townships in Mon State & 3 Townships in Bago Region
- **Target groups:** targeted beneficiaries from 60 project intervention villages
- **Thematic Focus:** Impact Assessment on Project Initiated Credit Services
- **Indicators:** The findings of the assessment will be used to measure the achievements in outcome and output level indicators of the project and to develop interventions that ensure their effectiveness and sustainability.

5. Outputs/Deliverables

The deliverables of this assignment are

- Inception report including agreed action plan, assessment design and methodology (in consultation with GoMP team), data collection tools in both Qualitative & Quantitative
- Data collection, cleaning and analysis
- Draft report and presentation
- Final report demonstrating consideration of feedback from project implementation partners

6. Methodology

The assessment will be carried out with the following methods;

- Qualitative and/or quantitative methods
- Desk review of the project documents
- Discussion with project team
- Field visit and data collection
- Data verification



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- Analysis based on OECD evaluation criteria
- Presentation on findings
- Case Study
- Reporting

7. Expected Time Frame

This assignment shall be 30 working days during last week of June to mid of August 2024. The time frame of the assignment can be negotiated based on the proposed methodology and design.

Particular	Location	Number of Working Days
Initial meeting with GoMP team	Remote	1 day
Desk review	Remote	2 Days
Inception Report	Remote	3 Days
Field data collection	In person (Project Area)	14 Days
Data processing and analysis	Remote	4 Days
Prepare and submit draft report and presentation	In person/Remote	3 Days
Submit final report	Remote	3 Days
Total Working Day		30 Days

8. Key Qualifications and Experiences

The ideal candidate will have the following qualifications:

- A degree in Development Studies, Research Studies, Applied Statistics and other related fields
- Minimum 5 years applied experience in research and surveys
- Strong experience in evaluation against OECD evaluation criteria
- Proven quantitative and qualitative research skills
- Experience in income analysis research would be an asset
- Fluent in English in both written and oral
- Applicant as a team is more preferable
- Experience in data collection through in-person and via online platforms
- Relevant experience in analysis and interpreting upon both qualitative and quantitative data
- Collaborate with the project team and stakeholders to gather data and information



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9. Background of the organization

Network Activities Group (NAG) is a national registered non-profit organization in Myanmar. In fostering our vision “Emergence of a peaceful, prosperous and dignified society that values equity and diversity”, NAG focuses on the Governance Approach, intending to necessary changes of various stakeholders and existing practices towards good governance which is essential and core for the sustainable development and win- win solutions for all stakeholders. Accordingly, NAG has engaged stakeholders of all levels and different areas including local, regional and national government departments, trying to promote interaction, good relations, and eventually coordination and collaboration among them. Given that nature of facilitating and coordinating activities, and creating networks of development efforts with partners, and promoting governance among relevant stakeholders, NAG implements livelihood, natural resources management and rural development programs and projects in Central Dry Zone, Coastal and Delta, Hilly Region and South Eastern Part of Myanmar.

