



Network Activities Group (NAG)

No.51, Shukhinthar Street, Rose Garden, Ward-27, North Dagon Township, Yangon, Myanmar.
Tel: 09-450694361~5, Email: info@nagmyanmar.org, Web: www.nagmyanmar.org

VACANCY ANNOUNCEMENT

Reference No: NAG/HR-2023/0003

Community Facilitator & Monitor

Project Title	Gulf of Mottama Project (GoMP).
Position	Community Facilitator & Monitor (2) Posts
Duration	The employment contract will be 12 months (with 3-month probation period), with the possibility of extension based on the project requirement and staff performance annually.
Location	Kyaik Hto Township, Mon State & Thanatpin Township, Bago Region
Applications closing date	3rd April-2023 (As soon as possible); (5:00 PM-Office Hour)
How to apply	Submit application together with: 1) A cover letter explaining why you would be a good fit for this role, 2) A CV detailing relevant experience and qualifications, 3) recent photos and contact details for two relevant references to recruitment@nagmyanmar.org
Note	Only short-listed candidates will be invited for interview. Please, do not send original documents as they will not be returned.

1. Project Background

The Gulf of Mottama Project is a project of Swiss Agency for Development and Cooperation (SDC) and implemented by a consortium partners led by HELVETAS Myanmar with core partners: Network Activities Group (NAG) and International Union for Conservation of Nature (IUCN). The Gulf of Mottama Project covers in eight townships with 60 targeted villages in Mon State and Bago Region. This project has been implemented since 2015 and is being conducted in 3 phases. As phase 1, the project implemented from 2015 to April 2018 & Phase 2, from May 2018 to December 2021. For the phase 3, the project will be implemented from January 2022 to until 2024.

The goal of the project is “the unique biodiversity of the Gulf of Mottama is conserved and sustainably developed, benefiting the human communities that depend on it and increasing resilience to climate change”. This project will achieve the following outcomes.

Outcome I. Coastal livelihoods derived from the sustainable use of natural resources are more productive and diversified, their related value chains are developed, including opportunities for the most vulnerable women and men

Outcome II. The unique biodiversity and ecosystem services of the GoM are sustainably managed, restored and conserved for future generations, and community resilience to climate change is strengthened.

Outcome III. Good governance of the GoM is institutionalized in a bottom-up, transparent, inclusive, and effective manner with reduced conflicts over natural resource use



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2. The Role

Community Facilitator & Monitor are the key on-the-ground players for project implementation. Under the supervision of the Township Cluster Coordinator, they will work closely with community leader, community level CSOs (VDCs) & mainly on Technical Support for the project guideline.

3. Major duties and Responsibilities

The incumbent will perform the following duties and responsibilities;

- Strengthen and mobilize the Community Based Organizations and communities' leaders
- Prepare and organize village level program activities and dissemination of information to community members
- Taking responsible for disbursement of project inputs to the community
- Conduct surveys, need assessments, data and information collection, regular monitoring for measuring the project's results by advanced tools in collaboration with M&E Staffs (mobile apps, tablets, etc.)
- Identify trainees and participants for the training, workshop, awareness sessions
- Facilitate the communities to have the systematic management on RLF operationalization and following their business plan
- Conduct the fishery policies and law awareness raising program to communities and project related stakeholders
- Collect the communities voice and case study through the community feedback mechanism to put at project's Newsletters
- Collaborate closely with project's technical sectoral specialist and technical service providers to set up the project activities efficiency
- Assist to Township Cluster Coordinators in developing township yearly and monthly workplan, analyzing the township operation and programme required to meet with project outcome and community needs
- Identify suitable field demonstration plots and field study sites for cross learning
- Act as independent and innovative but as a part of the team
- Prepare field level report including field level M&E information, submit to Township Cluster Coordinators and M&E Officer
- Any other duties as assigned by Township Cluster Coordinators

4. Requirements

The candidate will have the following qualifications

- Bachelor degree and relevant experience
- Previous experience as facilitator conducting similar community development projects
- 3 years' experience in community development and resource governance
- Experience in community mobilization/organizing using participatory methods
- Strong familiarity with participatory development approaches
- Ability to work effectively in a multi-cultural environment
- Understanding of team building skills, basic community organizing and facilitation skills
- Ability to ride motor bike is preferable
- Respect for accountability, transparency, and openness



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5. Management

Under the overall authority of Chief Executive Officer of the Network Activities Group, collaboration and guidance from the Program Officer, the direct supervision of the Township Cluster Coordinator (Bago Region/Mon State, NAG).

6. Contract Terms

The contract will be for a period of 12 months (3 months' probation period), with possibility of extension based on the incumbent performance and project requirements.

7. Background implementation of the organization

Network Activities Group (NAG) is a national registered non-profit organization in Myanmar. In fostering our vision “Emergence of a peaceful, prosperous and dignified society that values equity and diversity”, NAG focuses on the Governance Approach, intending to necessary changes of various stakeholders and existing practices towards good governance which is essential and core for the sustainable development and win-win solutions for all stakeholders. Accordingly, NAG has engaged stakeholders of all levels and different areas including local, regional and national government departments, trying to promote interaction, good relations, and eventually coordination and collaboration among them. Given that nature of facilitating and coordinating activities, and creating networks of development efforts with partners, and promoting governance among relevant stakeholders, NAG implements livelihood, natural resources management and rural development programs and projects in Central Dry Zone, Coastal and Delta, Hilly Region and South Eastern Part of Myanmar.

Network Activities Group (NAG) is an equal opportunity employer and women are encouraged to apply. Network Activities Group (NAG) is committed to ‘Zero Tolerance’ to child abuse and sexual harassment. All Network Activities Group (NAG) staff are required to sign NAG's CoC and adhere to it at all times.
