



Network Activities Group (NAG)

No.51, Shukhinthar Street, Rose Garden , Ward- 27, North Dagon Township, Yangon, Myanmar.
Tel: 09-450694361~5, Email: info@nagmyanmar.org, Web: www.nagmyanmar.org

VACANCY ANNOUNCEMENT

Reference No: NAG/HR-2022/0038

Capacity Building Coordinator:

CSO led Strengthening Resilience and Protecting Livelihoods for Poor and Vulnerable Fisheries Community Project

Project Title	CSO led Strengthening Resilience and Protecting Livelihoods for Poor and Vulnerable Fisheries Community Project.
Country	Myanmar
Position	Capacity Building Coordinator – 2 positions (One for Ayeyarwaddy Region and One for Mon State)
Duration	The employment contract will be 12 months (with 3-month probation period), with the possibility of extension based on the staff performance
Location	Mon State
Applications closing date	31st December 2022/ (As soon as possible) (5:00 PM, Office Hour)
How to apply	Apply together with 1) Cover letter explaining why you would be a good fit for this role, 2) CV detailing relevant experience and qualifications, 3) Recent photos and contact details for two relevant references to recruitment@nagmyanmar.org
Note	Only short-listed candidates will be invited for an interview. Telephone inquiries will not be responded. We are not obliged to return all received application. (Please do not send original documents as they will not be returned)

1. Project Background

CSO led Strengthening Resilience and Protecting Livelihoods for Poor and Vulnerable Fisheries Community Project aims to “Building Resilience and Protecting the Livelihoods of the Fishery Communities in Ayeyarwaddy and Mon” is directly addressing the emerging food and nutrition security issues in Myanmar through sustaining production, creating employment opportunities and providing access to finance that will contribute to the improved nutrition and health of fishers and landless community. The main theme of the project is to address the fishery resources management and to build resilience against adverse climate effects.



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This Project will be implemented with four objectives:

- Strengthened Fishery related Food Production System adapting to changing climate,
- Improved Employment and Income opportunities for women and landless families
- Improved access to financial resources for fishing rights, fish processing and fishery market chains
- Strengthened Organizational Capacity of Ayeyarwaddy Regional Fishery Association (ARFA) and Mon State Fisher Development Association (MFDA).

2. The Role

The Capacity Building Coordinators (CBC)s have to support the Fishery Associations & Networks and Women Association in the areas of organizational development and the other in support of performance and deliverables after a Capacity Needs Assessment and prepare Capacity Plan for Association. CBCs will be responsible to ensure all related trainings and capacity building support to mobilization of Mon State. This position will work closely to the MFDA to get the quality of the activities. He/she will have to implement the project activities and work under the management of the Project Manager in the Mon State.

3. Responsibilities

The incumbent will perform the following duties and responsibilities;

- Conduct Capacity Need Assessment, Identify Capacity Gaps and Develop Capacity Building Plan
- Design and develop training curriculums, training materials and training evaluation methodologies
- Organize capacity building training for individual, group, the association at a different level.
- Develop guideline to form Community Base Organization, Civil Society Organization at a different level with the rule and regulation.
- Assess training impact during and after training on participant reaction, knowledge, skill, attitudes and performance
- Maintain and update Capacity Building Activities and contribute to the project M&E system and reporting system.
- Facilitates milestones of Fisher Associations and Network that are meant to be achieved, work planning and implementation modalities
- Coordinate with multi-stakeholders including Government Agencies and private sectors in advocacy works
- Participate in the project conducted Study and Research activities
- Take overall project activities implementation and monitor the progress
- Take any other relevant duties as may be assigned by supervisor

4. Requirements

The ideal candidate will have the following qualifications

- University graduate degree in a relevant field
- Minimum 3 years of working experience in planning and implementation of capacity building of project stakeholders including gender equality and Organizational Strengthening of CSOs/ CBOs
- Prior Experiences in livelihood and/or fishery governance



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- Fully computer literate in MS Office package and ability to prepare training guidelines and materials in Myanmar Language
- Excellent interpersonal communications with project stakeholders
- Ability to work effectively in a multi-cultural environment.
- Understanding community development work.
- Strong project management skills with the ability to perform multiple projects
- Excellent leadership, team building, communication and management skills
- Ability to communicate clearly and concisely both written and oral in English and Myanmar
- Able to analyze problems and strategize for better solutions
- Ability to ride motor bike, preferable
- Ability to establish, maintain, and foster cooperative working relations with stakeholders and beneficiaries.
- Ability to work under limited resources and time pressure

5. Management/Collaboration

Under the overall authority of the Chief Executive Officer of the Network Activities Group, collaboration, and guidance from the Program Manager & Program Officer under the direct supervision of Project Manager. He/she will report directly to the Project Manager.

6. Contract Terms

The contract will be for a period of 12 months (3months' probation period), with possibility of extension based on the incumbent performance and project requirements.

7. Background implementation of the organization

Network Activities Group (NAG) is a national registered non-profit organization in Myanmar. In fostering our vision "Emergence of a peaceful, prosperous and dignified society that values equity and diversity", NAG focuses on the Governance Approach, intending to necessary changes of various stakeholders and existing practices towards good governance which is essential and core for the sustainable development and win-win solutions for all stakeholders. Accordingly, NAG has engaged stakeholders of all levels and different areas including local, regional and national government departments, trying to promote interaction, good relations, and eventually coordination and collaboration among them. Given that nature of facilitating and coordinating activities, and creating networks of development efforts with partners, and promoting governance among relevant stakeholders, NAG implements livelihood, natural resources management and rural development programs and projects in Central Dry Zone, Coastal and Delta, Hilly Region and South Eastern Part of Myanmar.

Network Activities Group (NAG) is an equal opportunity employer and women are encouraged to apply. Network Activities Group (NAG) is committed to 'Zero Tolerance' to child abuse and sexual harassment. All Network Activities Group (NAG) staffs are required to sign NAG's CoC and adhere to it at all times.
