



Network Activities Group (NAG)

No.51, Shukhinthar Street, Rose Garden , Ward- 27, North Dagon Township, Yangon, Myanmar.
Tel: 09-450694361~5, Email: info@nagmyanmar.org, Web: www.nagmyanmar.org

VACANCY ANNOUNCEMENT

Reference No: NAG/SR 052-2022

Training Consultant: Community Led Local Governance through Women Empowerment

Project Title	Community Led Local Governance through Women Empowerment
Country	Myanmar
Position	SME & Business Plan Development Training Consultant
Duration	Short Term
Location	Mongyai Township, Lashio District, Northern Shan State
Applications closing date	19 th May 2022 (As soon as possible)
How to apply	Submit application together with 1) cover letter explaining why you would be a good fit for this role, 2) CV detailing relevant experience and qualifications, 3) recent photos and contact details for two relevant references to procurement@nagmyanmar.org , recruitment@nagmyanmar.org or address – “Recruitment Unit, Network Activities Group (NAG) No. 51, Shukhinthar St, Rose Garden, 27 th Ward, North Dagon Township, Yangon, Myanmar. Phone: 09 450694361~5.”
Note	Only short-listed candidates will be invited for interview. Please, do not send original documents as they will not be returned.

1. Project Background

“Community-Led Local Governance through Women Empowerment” project under Trocaire’s IAPF Program has been implemented in 45 villages of Mongyai Township starting from March 2017 to present and focusing on women representations, awareness-raising on gender and gender-related issues, encouraging Mongyai Development Association (CBO) to be able to do the community development activities such as accessing public services and social infrastructure by linking with key government departments and stakeholders.

2. The Purpose

The purpose of this consultancy is to enhance business related knowledge for the project community especially women and initiate SMEs through identifying over local potential businesses. Through training, targeted community will be encouraged to develop the SME proposals through project support. As a result, the community especially women will be able to submit their own proposal regarding potential SMEs in accordance to eligibility criteria and able to handle it with sustainable manner.



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3. Supervision and Quality Control

The consultancy service is directly supervised by Program Officer. The consultant needs to regularly coordinate Program Officer for design, planning & implementation of SME & Business Plan Development training.

4. Methodology

Training will be provided to the project community such as existing SME groups and MYDA as township level event.

- Preparation of training design that fit with the targeted community
- Provision of training with the most relevant approach
- Develop the appropriate indicator to evaluate over trainees
- Submitting the training report

5. Scope of Work

The consultant will be expected to engage with the organization before and after the training program as per requirements.

- Develop comprehensive training modules for training provision
- Lead during the delivery of training in accordance with training modules
- Lead the training through coaching, providing support and supervising
- Lead in training planning, evaluate, analysis and reporting

6. Deliverables

The key deliverables of the consultancy service are:

- Training Modules & Training Session Plan
- Training Methodology and Schedule
- Training Report together with video clips, slides and relevant materials

7. Requirements

The ideal candidate will have the following qualifications:

- A degree in Community Development, Business Management, Resource Mobilization, Finance, or other related fields.
- At least 5 years' relevant experience in business planning related fields, practices preferably with international relations or another related environment.
- Previous experience facilitating good quality, impactful training in business plan development for the local organization
- Strong track record in the successful design and delivery of training
- Experience in design and delivering of virtual/online training

8. Required Skills

- Proficiency with Zoom and online platforms and tools
- Proficiency with Microsoft Office tools
- Comfortable working with a diverse team



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9. Expected Time Frame

Particular	Date
Workshop Preparation Meeting	20nd May 2022
Workshop	23 rd to 25 rd May 2022
Reporting	27 th May 2022

10. Background implementation of the organization

Network Activities Group (NAG) is a national registered non-profit organization in Myanmar. In fostering our vision “Emergence of a peaceful, prosperous and dignified society that values equity and diversity”, NAG focuses on the Governance Approach, intending to necessary changes of various stakeholders and existing practices towards good governance which is essential and core for the sustainable development and win- win solutions for all stakeholders. Accordingly, NAG has engaged stakeholders of all levels and different areas including local, regional and national government departments, trying to promote interaction, good relations, and eventually coordination and collaboration among them. Given that nature of facilitating and coordinating activities, and creating networks of development efforts with partners, and promoting governance among relevant stakeholders, NAG implements livelihood, natural resources management and rural development programs and projects in Central Dry Zone, Coastal and Delta, Hilly Region and South Eastern Part of Myanmar.

