



Network Activities Group (NAG)

No.51, Shukhinthar Street, Rose Garden , Ward- 27, North Dagon Township, Yangon, Myanmar.
Tel: 09-450694361~5, Email: info@nagmyanmar.org, Web: www.nagmyanmar.org

VACANCY ANNOUNCEMENT

Reference No: NAG/HR-2022/0010

Team Leader:

The Agriculture Livelihood Action for Delta and Dry Zone (ALLADZ) Project

Project Title	The Agriculture Livelihood Action for Delta and Dry Zone Project (ALLADZ)
Country	Myanmar
Position	Team Leader (2-positions)
Duration	The contract will be for a period of 3-month (including a probation period) with the possibility of extension based on project requirements and performance annually.
Location	Magway and Yangon Division
Applications closing date	31 st May 2022 (As soon as possible)
How to apply	Submit the application together with 1) cover letter explaining why you would be a good fit for this role, 2) CV detailing relevant experience and qualifications, 3) recent photos and contact details for two relevant references to recruitment@nagmyanmar.org or address – “Recruitment Unit, Network Activities Group (NAG) No. 51, Shukhinthar St, Rose Garden, Ward-27, North Dagon Township, Yangon, Myanmar. Phone: 09 450694361~5.”
Note	Only short-listed candidates will be invited for interview. Please, do not send original documents as they will not be returned.

1. Project Background

The project aims to strengthen farmers and laborer's capacities and assets growth, enhance collective action and build market relations to enhance income and resilience. The project explicitly aims to target women labourers, women farmers as well as women entrepreneurs with nutritious agri-food businesses toward improved women economic positions. The project will work with the private sector, namely input suppliers, financial and non-financial service providers, and pulses buyers, to provide products and services that will sustainably improve the sustainable livelihoods of our beneficiaries.

The objective of the project will be achieved through establishing farmer development associations and women groups, increasing the quality and productivity of pulses production, and strengthening the capacity of RFDA and its members.



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2. Job Context

The role of the team leader is to supervise the field facilitators in the implementation phase of LIFT funded Agriculture Livelihood Action for Delta and Dry Zone (ALLADZ) project. S/he will be responsible for collaboration with the private sectors, service providers, and local pulses brokers to improve the productivity and market system of the beneficiaries.

3. Responsibilities and Tasks

Under the overall authority of Chief Executive Officer of the Network Activities Group, collaboration, and guidance from the direct supervision of the Program Manager & Program Officer the incumbent will perform the following duties.

- Implement activities in the project and manage the planning, monitoring and evaluation of the project activities
- Prepare the monthly project reports in a defined time frame & submit to the Program Manager
- Prepare detailed monthly and daily work plan in coordination with Program Manager
- Optimize the use of logistical and financial potential
- Timely and realistic Project Planning together with the project teams
- Manage a project team and community, monitor their performance and ensure timely delivery of quality outputs
- Oversight Project Implementation and provide requires support to the project teams and lead in staff performance review process
- Identify assistance require for the projects such as external consultants/ trainers for the project and its activities
- Promote learning, sharing and innovation with the project team and feed into the organizational system of NAG
- In coordination with the Program, Program Support and Program Quality team, ensure timely disbursement of funds programs/projects
- Work closely with program and program support team (Finance, Logistics, HR and Admin) to provide effective support to the project team
- Work independently with minimal coaching and supervision but act as an effective team member
- Ability to travel frequently to the project sites and flexibility to manage work schedule
- Be a key advocate to the decision-makers at various levels and ability to promote clear advocacy messages
- Any other extra activities to take up as per prior agreement with the organization whenever needed

4. Key Qualification and Experience

- University degree or Master's degree and over five years of project management
- Well organized, able to manage high workloads efficiently
- Ability to effectively and clearly communicate both oral and correspondence in English and Myanmar
- Good analytical skills, resourcefulness, initiative, maturity of judgment, and negotiating skills
- Proficiency in computers with competency in Microsoft Office



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5. Other Requirements

- Knowledge of Good Agricultural Practices (GAP)
- Able to work in a multicultural environment
- Be able to work with multi-stakeholders
- Able to work under pressure, multi-task
- Able to conduct regular field visit to monitor the project activities
- Uphold the mission, vision and values of Network Activities Group (NAG)
- Adhere the rules and regulations, procedures, and policies of Network Activities Group

6. Background implementation of the organization

Network Activities Group (NAG) is a national registered non-profit organization in Myanmar. In fostering our vision “Emergence of a peaceful, prosperous and dignified society that values equity and diversity”, NAG focuses on the Governance Approach, intending to necessary changes of various stakeholders and existing practices towards good governance which is essential and core for the sustainable development and win- win solutions for all stakeholders. Accordingly, NAG has engaged stakeholders of all levels and different areas including local, regional and national government departments, trying to promote interaction, good relations, and eventually coordination and collaboration among them. Given that nature of facilitating and coordinating activities, and creating networks of development efforts with partners, and promoting governance among relevant stakeholders, NAG implements livelihood, natural resources management and rural development programs and projects in Central Dry Zone, Coastal and Delta, Hilly Region and South Eastern Part of Myanmar.

Network Activities Group (NAG) is an equal opportunity employer and women are encouraged to apply. Network Activities Group (NAG) is committed to ‘Zero Tolerance’ to child abuse and sexual harassment. All Network Activities Group (NAG) staff are required to sign NAG's CoC and adhere to it at all times.
