



# Network Activities Group (NAG)

No.51, Shukhinthar Street, Rose Garden, Ward-27, North Dagon Township, Yangon, Myanmar  
Tel: 09-450694361~5, Email: [info@nagmyanmar.org](mailto:info@nagmyanmar.org), Web: [www.nagmyanmar.org](http://www.nagmyanmar.org)

## VACANCY ANNOUNCEMENT

Reference No: NAG/HR-2022/0004

### Program Internship : RRLP

<b>Project Title</b>	<b>Regional Resilient Livelihood Project (RRLP)</b>
<b>Country</b>	Myanmar
<b>Position</b>	<b>Program Internship</b> (Field Level) –1 post
<b>Duration</b>	The contract will be for a 3 months' probation period (possibility to extend, depending on project needs and staff's performance annually)
<b>Location</b>	Monywa, Wetlet and Myaung Township, Sagaing Region.
<b>Applications closing date</b>	14-March-2022/ As soon as possible
<b>How to apply</b>	Submit application together with <b>1) cover letter explaining why you would be a good fit for this role,</b> <b>2) CV detailing relevant experience and qualifications,</b> <b>3) recent photos and contact details for two relevant references to <a href="mailto:recruitment@nagmyanmar.org">recruitment@nagmyanmar.org</a></b>  or address – “Recruitment Unit, Network Activities Group (NAG) No.51, Shukhinthar Street, Rose Garden, Ward-27, North Dagon Township, Yangon.
<b>Note</b>	Only short-listed candidates will be invited for interview. Telephone inquiries will not be responded. We are not obliged to return all received application. <b>(Please do not send original documents as they will not be returned)</b>

## 1. Project Summary

Since 2011, the Network Activities Group (NAG) has been supporting farmers in Dry Zone in various ways: strengthening farmer associations, building their capacity on improved product quality, linking with private sector players and government departments. DCA/NCA is our core donor financing the projects implemented in Magway and Sagaing Regions. Previously, the NAG implements an innovative project called “Innovative Model of Food Security Governance (IMRFSG)” project from May 2017 to December 2019 in Magway Region. In 2020 and 2021, in Wetlet and Myaung townships, Regional Resilient Livelihoods Project (RRLP) was completed that covered 20 villages each in two townships.

In this extended year, additional 40 Farmer Development Committees at 40 villages will be organized.



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The following are key outputs;

- Strengthened Township Level Farmer Development Associations and CBOs
- Enhanced communities livelihood opportunities and technical supports
- Strengthened multi-stakeholders' coordination mechanism for access to Agri-markets
- Improved Research and Documentation

## 2. The Role

The program intern, under the supervision of Project Manager will support the project and program team in implementation of project design and activities. The program intern will play a key role in ensuring the data collection, entry and analysis in timely and effective manner to assist the project M&E. He or she would measure the effectiveness of the project through learning in ground level project implementation.

## 3. Responsibilities

- Assist in field level implementation of project activities and design.
- Coordinate with the field assistants in field level project implementation.
- Evaluate the effectiveness of the project through learning in ground level activities operation and implementation.
- Conduct data collection and data entry for regular field level monitoring and evaluation.
- Field visit to project villages, if needed.
- Assist to field team and project manager in preparing monthly M&E report
- Present the project updates and monthly follow up the beneficiaries.
- Assist in collecting required data for preparation of monthly, quarterly and annual reports.

## 4. Requirements

The ideal candidate will have the following qualifications:

1. Bachelor degree and relevant experience.
2. Be interested in rural development and have the concept of development.
3. Basic knowledge on program and project cycle management.
4. Basic knowledge or willingness to learn data analysis and M&E.
5. Proficiency in computer literacy, word, excel, power point. Typing in Myanmar and English would be an asset.
6. Ability to work effectively in a multi-cultural environment.
7. Understanding of team building skills, basic community organizing and facilitation skills.
8. Able to drive motorcycle and field visit to project villages.
9. Respect for accountability, transparency and openness.

## 5. Management/Collaboration

Under the overall authority of Chief Executive Officer of the Network Activities Group, collaboration and guidance from the Program Officer under the direct supervision of Project Manager, the program intern will report directly to the Project Manager.



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## 6. Contract Terms

The contract will be for a period of 10 months (with 3-month probation period), with the possibility of extension based on project requirements and performance annually.

## 7. Background of Network Activities Group

Network Activities Group (NAG) is a national registered non-profit organization in Myanmar. In fostering our vision “Emergence of a peaceful, prosperous and dignified society that values equity and diversity”, NAG focuses on the Governance Approach, intending to necessary changes of various stakeholders and existing practices towards good governance which is essential and core for the sustainable development and win- win solutions for all stakeholders. Accordingly, NAG has engaged stakeholders of all levels and different areas including local, regional and national government departments, trying to promote interaction, good relations, and eventually coordination and collaboration among them. Given that nature of facilitating and coordinating activities, and creating networks of development efforts with partners, and promoting governance among relevant stakeholders, NAG implements livelihood, natural resources management and rural development programs and projects in Central Dry Zone, Coastal and Delta, Hilly Region and South Eastern Part of Myanmar.

