



# Network Activities Group (NAG)

No.51, Shukhinthar Street, Rose Garden, Ward-27, North Dagon Township, Yangon, Myanmar.  
Tel: 09-450694361~5, Email: info@nagmyanmar.org, Web: www.nagmyanmar.org

## VACANCY ANNOUNCEMENT

Reference No: NAG/HR-0027/2021

### Livelihood Officer : Community Led Local Governance Through Women Empowerment (CLLGWE)

<b>Project Title</b>	<b>Community Led Local Governance Through Women Empowerment (CLLGWE)</b>
<b>Location</b>	Myanmar
<b>Position</b>	Livelihood Officer –1 post
<b>Duration</b>	The contract will be for a period of 6 months (with 3-month probation period), with the possibility of extension based on project requirements and performance annually.
<b>Location</b>	Mongyai Township, Northern Shan State
<b>Applications closing date</b>	<b>19-November-2021/ As soon as possible</b>
<b>How to apply</b>	Submit application together with “ <b>Livelihood Officer</b> position for CLLGWE” in the subject line: <b>1) A cover letter explaining why you would be a good fit for this role,</b> <b>2) A CV detailing relevant experience and qualifications,</b> <b>3) recent photos and contact details for two relevant references</b> to <a href="mailto:recruitment@nagmyanmar.org">recruitment@nagmyanmar.org</a>
<b>Note</b>	Only short-listed candidates will be invited for interview. <b>Please, do not send original documents as they will not be returned.</b>

## 1. Project Background

NAG is implementing “Community led local governance through women empowerment” project at 45 villages in Mongyai Township, Lashio District, Northern Shan State from 2017 to 2022. In order to meet with the project goal, NAG aims to achieve improved alternative livelihood opportunities and changed attitude on gender equity and resource rights of targeted community in Mongyai Township. We will achieve this objective by taking direct responsibility for changes secured in improved access to public services; sustainable increased farm productivity and incomes, improved natural resources management and better understanding on women rights & resource rights.

## 2. The Role

Livelihood Officer post is full-time on-the-ground player for the project implementation. Supervised by the Project Manager, he/she has to be responsible for facilitate and provide trainings related to agriculture and livestock concept. It is also responsible for field work-plan and budget plan which conduct to implement.



# Network Activities Group (NAG)

No.51, Shukhinthar Street, Rose Garden, Ward-27, North Dagon Township, Yangon, Myanmar.  
Tel: 09-450694361~5, Email: info@nagmyanmar.org, Web: www.nagmyanmar.org

## 3. Responsibilities

- Uphold the mission, vision and values and adhere the rules and regulations, procedures and policies of Network Activities Group (NAG) Myanmar.
- Assist the project Manager in project implementation.
- Facilitate and provide capacity building all field staffs related to agriculture and livestock concept, approaches and system.
- Regularly support for field facilitators with field work plan and budget plan which conduct to implement in project time frame.
- Develop participatory and including agriculture training, consulting and coaching for the develop of village level management structures as well as farmers '(VDC, Women group, Saving group)
- Develop participatory and effective ways of agricultural extension in close cooperation with DOA, DAR and other key stakeholders.
- Conduct agricultural extension with thematic focus on agriculture production methodological focus on developing key women farmers as multipliers.
- Develop related IEC materials (also useable for illiterate people)
- Continuously look for new sustainable techniques that might be beneficial for farmers
- Develop related IEC materials (also useable for illiterate people)
- Continuously look for new sustainable techniques that might be beneficial for farmers
- Closely cooperate with all sectors to mainstream Linking Agriculture and Market Chain towards empowering for women
- Provide technical support for emerging Producer Organizations, especially with regard to joint purchases of inputs or post-harvest management.
- Conduct monitoring and supervision of project implementation activities at field level and give report on findings, recommendations and action plan in order to achieve targets, objectives and outcomes. Provide monthly, quarterly and annually technical and progress report.

## 4. Requirements

The ideal candidate will have the following qualifications:

- At least university degree in Agriculture, or other discipline relevant to urban/rural livelihoods. Relevant experience instead of the formal education may be considered.
- Minimum of 5 years of relevant professional experience in agriculture or rural development sector.
- Experience of working for a humanitarian organization preferred
- Proven experience in project cycle management and budget management
- Strong experience in agriculture field management and farmer education, mentoring and coaching to producers and producer groups to build local capacity for agricultural production
- Knowledge in the implications of different technical choices and able to guide staffs and farmer's group to the best solution for their situation
- Ability to collaborate and link community to high quality agricultural and livelihood service
- Good communication skill with both written and oral in Myanmar and English, and also Local language is preferable.
- Ability to drive motorbike with valid driving license.
- Ability to work under pressure
- Respect Accountability, Transparency and Openness



# Network Activities Group (NAG)

---

No.51, Shukhinthar Street, Rose Garden, Ward-27, North Dagon Township, Yangon, Myanmar.  
Tel: 09-450694361~5, Email: info@nagmyanmar.org, Web: www.nagmyanmar.org

## 5. Management

Under the overall authority of Chief Executive Officer of the Network Activities Group, collaboration and guidance from the Programme Manager, under the direct supervision of Project Manager, Livelihood Officer have to report directly to the Project Manager.

## 6. Contract Terms

The contract will be for a period of 3 months' probation period, with the possibility of extension based on project requirements and performance annually.

## 7. Background implementation of the organization

Network Activities Group (NAG) is a national registered non-profit organization in Myanmar. In fostering our vision “Emergence of a peaceful, prosperous and dignified society that values equity and diversity”, NAG focuses on the Governance Approach, intending to necessary changes of various stakeholders and existing practices towards good governance which is essential and core for the sustainable development and win- win solutions for all stakeholders. Accordingly, NAG has engaged stakeholders of all levels and different areas including local, regional and national government departments, trying to promote interaction, good relations, and eventually coordination and collaboration among them. Given that nature of facilitating and coordinating activities, and creating networks of development efforts with partners, and promoting governance among relevant stakeholders, NAG implements livelihood, natural resources management and rural development programs and projects in Central Dry Zone, Coastal and Delta, Hilly Region and South Eastern Part of Myanmar.