



# Network Activities Group (NAG)

No.31(A-1), Mya Hnin Si Street, 27-Ward, Rose Park (3), North Dagon Township, Yangon, Myanmar.  
Tel: 09-450694361~5, Fax: 01 8010233, Email: info@nagmyanmar.org , Web: www.nagmyanmar.org

## VACANCY ANNOUNCEMENT Reference No: NAG/HR-VA-055/2018

Network Activities Group (NAG) is a national registered non-government organization in Myanmar. In fostering our vision “Emergence of a peaceful, prosperous and dignified society that values equity and diversity”, NAG focuses on the Governance Approach, intending to necessary changes of various stakeholders and existing practices towards good governance which is essential and core for the sustainable development and win-win solutions for all stakeholders. Accordingly, NAG has engaged stakeholders of all levels and different areas including local, regional and national government departments, trying to promote interaction, good relations, and eventually coordination and collaboration among them. Given that nature of facilitating and coordinating activities, and creating networks of development efforts with partners, and promoting governance among relevant stakeholders, NAG implements livelihood, natural resources management and rural development programs and projects in Central Dry Zone, Coastal and Delta, Hilly Region and South Eastern Part of Myanmar.

NAG is looking for strong, committed candidates for the following positions:

**Project Title : Pulses, People, Planet and Profit (P4)**  
**Post Title : Community Facilitator (1) Post**  
**Duty Station : Magway & Min Bu and Thongwa & Kayan Based  
(50% time sharing for)**

Contract Type – One year with 3 months probation (possibility to extend/renew based on performance multiple years)

**Deadline for application : As soon as possible**

Send application together with cover letter, CV, recent photos and references to [hr.recruitment@nagmyanmar.org](mailto:hr.recruitment@nagmyanmar.org), or address – “Recruitment Unit, Network Activities Group (NAG) No.31(A-1), Mya Hnin Si Street, 27-Ward, Rose Park (3), North Dagon Township, Yangon. Phone: 01 8010233, 09 450694361~5.”

### Major Duties and Responsibilities

Under the overall authority of Chief Executive Officer of the Network Activities Group, collaboration and guidance from the Program Manager, the direct supervision of the Project Manager, the incumbent will perform the following duties.

- Linkage and facilitate between the project and community to implement the project activities successfully
- Collaborate with the team members to develop the work plans
- Supervise in managing the capacity building program of farmer groups and members



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- Carry out in mobilizing and organizing to emergence the farmer groups in targeted area
- Regularly supervise the implemented project activities in village level
- Maintain a regular routine of field trips through the project locations to monitor progress, issues and solutions, reporting issues to the Project Manager.
- Collect the data of assigned villages concern with project activities and send it to Project Manager
- Prepare the field level report and submit to Project Manager
- Carry out in communication and negotiation effectually as required with village level stakeholders
- Any other duties as assigned by Project Manager
- Able to travel as required within Yangon and Magway

## Experience and Competences:

- Bachelor Degree Holder or Related extensive experiences
- Previous experience as facilitators or in conducting similar engagement under community development projects
- Experience in community facilitation/community organizing using participatory methods
- A sincere desire to help Women, Vulnerable groups, and other Marginalize families
- At least 2 years community mobilization/facilitation work with NGO at the community level or equivalent experience is helpful
- Strong familiarity with participatory development approaches
- Ability to ride motor bike, preferable
- Understanding of village level problems
- Knowledge about Gender Equity and Development, Human Rights, Social Mobilization
- Understanding Team Building Skills
- Understanding Facilitation Skills
- Understanding Basic Community Organizing
- Ability to work under pressure
- Respect Accountability, Transparency and Openness

## Note:

Only short-listed candidates will be invited for interview. Telephone inquires will not be responded. We are not obliged to return all received application.

**(Please do not send original documents as they will not be returned)**