



# Network Activities Group (NAG)

No.31(A-1), Mya Hnin Si Street, 27-Quarter, Rose Park(3), North Dagon Township, Yangon, Myanmar.  
Tel: +95 9 450694361~5. 01 8010 233(Fax). Email : [info@nagmyanmar.org](mailto:info@nagmyanmar.org),  
Website: [www.nagmyanmar.org](http://www.nagmyanmar.org)

## VACANCY ANNOUNCEMENT Reference No-NAG/HR-VA-046/2018

Network Activities Group (NAG) is a national registered non-government organization in Myanmar. In fostering our vision "Emergence of a peaceful, prosperous and dignified society that values equity and diversity", NAG focuses on the Governance Approach, intending to necessary changes of various stakeholders and existing practices towards good governance which is essential and core for the sustainable development and win-win solutions for all stakeholders. Accordingly, NAG has engaged stakeholders of all levels and different arenas including local, regional and national government departments, trying to promote interaction, good relations, and eventually coordination and collaboration among them. Given that nature of facilitating and coordinating activities, and creating networks of development efforts with partners, and promoting governance among relevant stakeholders, NAG implements livelihood, natural resources management and rural development programs and projects in Central Dry Zone, Coastal and Delta, Hilly Region and South Eastern Part of Myanmar. Now NAG is implementing for Executing Watershed and Agroforestry project in central dry zone of Nyuang U, Myingyan, Monywa, Shwebo and Chauk Township. Therefore NAG is looking for committed candidate for the following position:

<b>Post Title</b>	<b>: Agronomist</b>	<b>(1) Post</b>
<b>Duty Station</b>	<b>: Monywa and Shwebo Township</b>	
<b>Deadline for Application</b>	<b>: 24<sup>th</sup> August, 2018 (Friday)</b>	
<b>Contract Type</b>	<b>: 4 months (possibility to extend/renew based on performance multiple years)</b>	

Send application together with cover letter, CV, recent photos and references to [hr.recruitment@nagmyanmar.org](mailto:hr.recruitment@nagmyanmar.org) or address **Recruitment Unit No.31(A-1), Mya Hnin Si Street, 27-Quarter, Rose Park(3), North Dagon Township, Yangon. Ph: 09 450694361~5, 01 8010233**

### Major Duties and Responsibilities

Under the overall authority of Chief Executive Officer of the Network Activities Group, collaboration and guidance from the Program Manager, the direct supervision of Team Leader (Executing Watershed Management and Agro Forestry project), the incumbent will perform the following duties.

- Establish coordination and collaboration mechanism with project partners, government department and relevant stake holder to get the project achievement of output in implementation.
- Prepare project work plan and budget plan for monthly, quarterly, annual for assign area.



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- Support technical to the Community Facilitator for Agroforestry, water shed management, village level planning, community forestry and demonstration plot in order to project guide line.
- Travel to field visit monitoring and supervision of project activities, situation of field implementation to get the achievement of project.
- Train and course to village committee, labor group and beneficiaries to ensure seedling planting and getting the survival rate.
- Arranging Cross Learning visit to other success forest project to replicate model for current project.
- Liaison with government department to get the permission for project activities as Community Forestry, land approval, joint evaluation visit and other related project activities.
- Organize township coordination meeting, workshop, learning event and training during the project period.
- Support to Community Facilitators when the organizing of CFUG and CBAFG in project targeted villages.
- Day to day management on office operation and cash management, settlement for project implementation activities.
- Support GIS team on GIS data collection for Agroforestry, Community Forestry, demonstration plot in targeted project villages.
- Participate in every meeting, workshop, seminar, mission trip, monitoring trip, research and assessment of project period.
- Perform other relevant tasks as assigned.

## Relevant Skills and Experiences

- University degree or Master degree in related field
- At least 3 years relevant working experience in INGOs/NGOs
- Well organized, able to manage high workloads efficiently
- Ability to effectively and clearly communicate both oral and correspondence in English and Myanmar
- Good analytical skills, resourcefulness, initiative, maturity of judgment and negotiating skills
- Additional Specialized courses in CBNRM, and in particular in Agroforestry Land Use Systems and Practices will be an advantage
- Proficiency in computers with competency in Microsoft Office
- The agronomist should be familiar with development challenges in the dry zone of Myanmar
- Extensive knowledge and experience in Agroforestry technology, comprising systems layouts, implementation and management, and promotion of NFTP and other agroforestry tools at community level



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- Basic knowledge of GIS technology, extension and capacity building at community level
- Ability to conduct research and analysis, as well as to design and lead interventions. Strong analytical and managerial skills, coped with an innovative and creative mind-set
- Understanding of field implementation Activities at Community Level and ability to spend time with the community whenever needed

**Note:**

*Only short-listed candidates will be invited for interview. Telephone inquiries will not be responded. We are not obliged to return all received applications.*

***(Please do not send original documents as they will not be returned.)***

