



Network Activities Group (NAG)

No.31(A-1), Mya Hnin Si Street, 27-Quarter, Rose Park(3), North Dagon Township, Yangon, Myanmar.

Tel: +95 9 450694361~5. 01 8010 233(Fax). Email : info@nagmyanmar.org,

Website: www.nagmyanmar.org

Vacancy Announcement for National Community Driven Development Project Reference: NAG/HR-VA-043/2018

Organizational Profile

Network Activities Group (NAG) is a National Registered NGO in Myanmar proactive in dealing **Governance issues that shape the Life & Livelihood of Rural Community**. NAG is operating programs and projects in Delta & Costal Region, Central Dry Zone, Hilly Region and South East Part of Myanmar. NAG works closely with Local, State/Regional and National level Government & Departments and plays advocate role in influencing issues around Livelihood, Food Security and Natural Resources Management.

National Community Driven Development Project (NCDDP)

NAG is currently providing Township Level Technical Assistant to Eight Projects (Ban Mauk and Myaung Townships of Sagaing Division, Pyawbwe, Yamethin of Mandalay Region, Kunchankone and Kyauktan of Yangon Region, Kani and Kyunhla of Sagaing Division) funded by the World Bank and executed by Department of Rural Development. For said projects, NAG looking for committed candidates for the following position.

Sr.	Post title	Number of Post	Duty station
1.	TTA team Leader (Lead CDD and Training Specialist)	1	Ban Mauk Township

Contract Type : Special Service Agreement

Duration : 1.5 years Contract with 6 months probation period
(possible extension subject to satisfactory performance)

Deadline for Application : As soon as possible

Send application together with cover letter, CV, recent photos and references (name & contact only) to nag.hr.recruitment@gmail.com or address **Recruitment Unit No.31(A-1), Mya Hnin Si Street, 27-Quarter, Rose Park(3), North Dagon Township, Yangon. Ph: 09 450694361~5, 01 8010233.**

Note:

Only short-listed candidates will be invited for interview. Telephone inquires will not be responded. We are not obliged to return all received applications.

(Please do not send original documents as they will not be returned.)



Network Activities Group (NAG)

No.31(A-1), Mya Hnin Si Street, 27-Quarter, Rose Park(3), North Dagon Township, Yangon, Myanmar.

Tel: +95 9 450694361~5. 01 8010 233(Fax). Email : info@nagmyanmar.org,

Website: www.nagmyanmar.org

Terms of Reference

General Qualifications:

- Ability to work effectively and sensitively in teams and with government counterparts
- Strong inter-personal skills and ability to resolve conflict;
- Prior experience of working in rural Myanmar
- Experience working on community-driven development models;
- Proven track record in capacity building;
- Ability to communicate effectively with project stakeholders;
- Proven planning and organizational skills;
- Functional ability to speak English;
- Willingness and ability to travel frequently to project villages; and
- Proven ability to work under pressure and deliver in a timely manner.

No.	PERSONNEL	SPECIFIC QUALIFICATIONS	MAIN TASKS
1.	TTA team leader (Lead CDD and Training Specialist)	Academic degree in social sciences and at least five years of project management experience, with a particular focus on community participation and community-based infrastructure, <u>or</u> at least seven years of relevant experience in project management	Support township DRD office in all aspects of project implementation according to the project operations manual Manage a team of Consultant staff and community and technical facilitators, monitor their performance and ensure timely delivery of quality outputs Monitor implementation of the grievance handling system at the township level Provide on-the-job training and capacity building to DRD staff on all aspects of project management at the township level Organize and Monitor training to village tract project support committees, village committees, community and technical facilitators, and village volunteers on project operations and the community project cycle Prepare a training plan for village tract project support committees and village committees based on the project operations manual



Network Activities Group (NAG)

No.31(A-1), Mya Hnin Si Street, 27-Quarter, Rose Park(3), North Dagon Township, Yangon, Myanmar.

Tel: +95 9 450694361~5. 01 8010 233(Fax). Email : info@nagmyanmar.org,

Website: www.nagmyanmar.org

No.	PERSONNEL	SPECIFIC QUALIFICATIONS	MAIN TASKS
			<p>Monitor and measure training results</p> <p>Ensure that the data in the MIS and all required reports to DRD are submitted on time and are complete and accurate.</p> <p>Ensure strong cooperation with DRD</p> <p>Ensure linkages with other line departments at the township level</p> <p>Support the township and Union DRD in the production of ad-hoc reports</p> <p>Support the township DRD staff in the facilitation of internal and external audits and Bank implementation support missions</p>

